



## First Aid

### Policy statement

In our setting staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. All members of staff hold a current first aid certificate and there is a first aider on site at all times or on an outing at any one time. The first aid qualification is Paediatric First Aid (via St Johns Ambulance course or equivalent). There is one named member of staff who is reliable for checking and responsible maintaining our first aid kits.

The person responsible for this at DDC Nursery and Preschool is Amy Ambrose / Naomi Parker

The person responsible for this at DDC Wrap is Michelle Josephs / Sarah Boazman

### Procedures

#### *The first aid kit*

Our first aid kit complies with the Health and Safety (First Aid) Regulations 1981 and contains the following items

- Triangular bandages (ideally at least one should be sterile) - x 4.
- Sterile dressings:
  - a) Small (formerly Medium No 8) - x 3.
  - b) Medium (formerly Large No 9) – HSE 1 - x 3.
  - c) Large (formerly Extra Large No 3) – HSE 2 - x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters 1.
- Sterile eye pads (with bandage or attachment) eg No 16 dressing 2.
- Container or 6 safety pins 1.
- Guidance card as recommended by HSE 1.

In addition to the first aid equipment, each box should be supplied with:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.
- 1 plastic disposable apron.
- The first aid box is easily accessible to adults and is kept out of the reach of children.
- No un-prescribed medication is given to children. Calpol will have to be prescribed except for our back up bottle which is un-prescribed and will only be used to lower temperatures in the case of febrile convulsions.
- At the time of admission to the setting, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.

- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.
- Epi pens can only be administered if the staff member is trained to use them.
- The same goes for giving a child oxygen or certain types of Inhalers all staff would be trained before they are allowed to use the equipment.

Policy updated on 17 September 2011

Reviewed on 17 September 2012

Reviewed on 15 September 2013

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